



**AGENDA  
ADVISORY BOARD MEETING  
2524 N. Closner Blvd. Edinburg TX  
Friday, December 15, 2023  
12:00 PM**

1. Roll call and establish quorum.
2. Recite the Community Action Promise & the HCCSA Mission Statement
3. Community Comments
4. Approval of Consent Agenda
5. Discussion, consideration, and possible action to recommend approval to amend the Case Management: Transitioning Out of Poverty (TOP) Benefit Matrix under the Community Service Block Grant (CSBG).
6. Discussion, consideration, and possible action to recommend approval to limit the daily number of online/walk-in applications for the Low-Income Home Energy Assistance Program (LIHEAP) and Low-Income Water Program Assistance Program (LIHWAP).
7. Ratification for the action to recommend approval to reject the (1) bid proposal submitted on November 14, 2023, for the 2024 Community Needs Assessment (CNA). 2. Ratification to request approval to re-advertise for bids for the 2024 Community Needs Assessment.
8. Update and discussion regarding the Power Up Generator (PUG) Program.
9. Report regarding the Pathway to Excellence Program.
10. Discussion regarding the attendance to the National Community Action Partnership 2024 Management & Leadership Training Conference held on February 14-16, 2024, and the 2024 Community Action Association of Region VI Annual Conference April 2-4 in Santa Fe, NM.
11. Executive Director's Report

1. Discussion and updates regarding the following:
  - a. Emergency Service Report
  - b. Rental Relief Assistance Program
  - c. Emergency Solutions Grant-COVID (ESG-CV)
  - d. Low-Income Home Energy Assistance Program (LIHEAP)
  - e. Low-Income Water Program Assistance Program (LIHWAP)
  
2. Provide board members with programmatic and outcomes reports for the following Programs in November 2023:
  - A. LIHEAP November
  - B. LIHWAP November
  - C. CSBG November
  
3. Financial Reports

## 12. Adjourn

Community Participation: The Advisory Board welcomes individuals or delegations who wish to participate in the meeting during any portion of the meeting or during Community Comments. Community members wishing to address the Board may sign up prior to the meeting with the Executive Secretary or designee by providing name and item number to be addressed.