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**NOV 18 2024**  
ARTURO GUAJARDO, JR., COUNTY CLERK  
HIDALGO CO. TEXAS  
BY [Signature] DEPUTY

**AGENDA  
ADVISORY BOARD MEETING  
2524 N. Closner Blvd. Edinburg TX  
Thursday, November 21, 2024  
1:00PM**

1. **Call Meeting to Order**.....
2. **Roll call and establish quorum**.....
3. **Community Comments**.....
4. **Recite the Community Action Promise & the HCCSA Mission Statement**..... Led by Leslie Villegas, Committee Secretary
5. **Approval of Board Minutes for meeting held on October 31, 2024**..... Presented by Leslie Villegas, Committee Secretary
6. **Approval of Consent Agenda**.....*Presented by Jaime Longoria, Executive Director*
7. **Discussion, consideration, and possible action recommend approve to accept the Evaluation Proposal Scoring Grid results for hosting the Access to Success Program Graduation at the highest scoring event center on December 12, 2024. 2. Authorization for Jaime R. Longoria to sign the event center contract.**  
.....*Presented by Jaime R. Longoria, Executive Director*
8. **Discussion, consideration, and possible action to recommend approval to accept the highest-ranking evaluation proposal scoring results for Janitorial Services and award the contract to A&M Office Cleaning & Janitorial Services for the Hidalgo County Community Service Agency. 2. Authorization for Jaime R. Longoria to sign the contract for Janitorial Services.** .....*Presented by Jaime R. Longoria, Executive Director*
9. **Update and Discussion regarding the Access to Success Program**.....*Presented by Jaime R. Longoria, Executive Director*

10. **Update and Discussion regarding the results of the Agency's Organizational Risk Assessment.....** *Presented by Jaime R. Longoria, Executive Director*

11. **Executive Director's Report:**

1. Discussion and updates regarding the following:

- a. **Emergency Service Report.....***Presented by Monica Hinojosa, HCCSA Emergency Coordinator*
- b. **Low-Income Home Energy Assistance Program (LIHEAP).....**  
*Presented by Alberico Garza, HCCSA Program Manager*
- c. **Operations Bravo Zulu.....***Presented by Denise Ramirez, EW II*
- d. **Access To Success Program.....***Presented by CSBG Program Manager*

2. **Provide board members with programmatic and outcomes reports for the following Programs in October 2024:**

- a. **October LIHEAP Reports.....**
- b. **October Reports.....**

3. **Financial Reports.....**

12. **Adjourn**

Community Participation: The Advisory Board welcomes individuals or delegations who wish to participate in the meeting during any portion of the meeting or during Community Comments. Community members wishing to address the Board may sign up prior to the meeting with the Executive Secretary or designee by providing name and item number to be addressed.

