



AGENDA
ADVISORY BOARD MEETING
2524 N. Closner Blvd. Edinburg TX
Thursday, September 18, 2025
1:00PM

1. **Call Meeting to Order**
2. **Roll call and establish quorum**
3. **Community Comments**
4. **Recite the Community Action Promise & the HCCSA Mission Statement**
Led by Leslie Villegas, Board Secretary.....
5. **Approval of Board Minutes for meeting held on July 31, 2025**
Presented by Leslie Villegas, Board Secretary.....
6. **Approval of Consent Agenda**
Presented by Jaime R. Longoria, Executive Director.....
7. **Ratification of action taken by Commissioners Court on August 19, 2025 regarding Personal Related Actions, specifically: 1. Requesting waiver of the following, if applicable, for personnel item listed: Budget Amendment Policy - Personnel Related Amendments; and 2. Discussion, consideration, and possible action to approve a one-time overtime payment for personnel who provided support under the Presidential Emergency Severe Weather and Flooding Declaration DR-4879-TX for the Concho Valley Community Action Agency, effective next pay period 9/5/2025:**

Action	Dept./Prg.	Slot #	Position Title	Proposed Gross Amount
CSBG - One Time Overtime Payment	901-033	00078	Emergency Coordinator II	\$975.24
CSBG - One Time Overtime Payment	901-033	00093	Emergency Case Study Manager	\$656.60

Presented by Jaime R. Longoria, Executive Director.....

8. **Ratification of action taken by Commissioners Court on September 2, 2025 regarding the 2026 Community Services Block Grant (CSBG) Community Action Plan (CAP) and Budget, specifically: 1. Convene a public hearing regarding the proposed 2026 CSBG CAP and Budget; and 2. Discussion, consideration, and possible action to recommend approval of the 2026 CSBG CAP and Budget.**
Presented by Jaime R. Longoria, Executive Director.....
9. **Discussion, consideration, and possible action to form a Resource of Development Committee for the Hidalgo County Community Service Agency (HCCSA).**
Presented by Jaime R. Longoria, Executive Director.....
10. **Discussion, consideration, and possible action to recommend acceptance of the Evaluation Committee's proposal scoring results for the event center and award a contract to the Edinburg Conference Center at Renaissance, as the highest-ranked proposer, for the Access to Success (ACTS) "Strive. Rise. Thrive." Graduation; subject to County Attorney review of contract agreement. 2. Authorization for Jaime R. Longoria to sign the event center contract agreement.**
Presented by Jaime R. Longoria, Executive Director.....
11. **Discussion, consideration, and possible action to form a Nomination Committee for the 2025/2026 slate of officers.**
Presented by Jaime R. Longoria, Executive Director.....
12. **Discussion, consideration, and possible action to review and approve the updated Fiscal Policy for the Hidalgo County Community Service Agency.**
Presented by Cecilia Carrillo, Division Manager II-Grants Accounting.....
13. **Executive Director's Report:**
 1. **Discussion and updates regarding the following:**
 - a. **Low-Income Home Energy Assistance Program Report.....**
 - b. **Real Em' In Program Report.....**
 - c. **Access to Success Program (ACTS) Report.....**
 - d. **Emergency Services Report**
 - e. **Operations Bravo Zulu Report**
 2. **Provide board members with programmatic and outcomes reports for the following Programs:**
 - a. **July & August 2025 LIHEAP Reports**
 - **July LIHEAP Report 58250004389.....**
 - **August LIHEAP Report 58250004389.....**
 - b. **July & August 2025 CSBG Report**
 - **July CSBG Report 61250004355.....**
 - **August CSBG Report 61250004355.....**
 3. **Financial Reports.....**

14. Adjourn.....

Community Participation: The Advisory Board welcomes individuals or delegations who wish to participate in the meeting during any portion of the meeting or during Community Comments. Community members wishing to address the Board may sign up prior to the meeting with the Executive Secretary or designee by providing name and item number to be addressed.

