



## COMMUNITY SERVICE AGENCY ADVISORY BOARD AGENDA

**THURSDAY - AUGUST 27, 2026 - 8:30 AM**

|                                    |      |       |         |        |
|------------------------------------|------|-------|---------|--------|
| AT                                 | 3:44 | FILED | O'CLOCK | PM     |
| AUG 18 2026                        |      |       |         |        |
| ARTURO GUAJARDO, JR., COUNTY CLERK |      |       |         |        |
| HIDALGO COUNTY                     |      |       |         |        |
| BY                                 | JMC  |       |         | DEPUTY |

1. **Call Meeting to Order**
2. **Roll call and establish quorum**
3. **Community Comments**
4. **Recite the Community Action Promise & the HCCSA Mission Statement**  
*Led by Leslie Villegas, Board Secretary*
5. **Approval of Board Minutes for meeting held on May 28, 2026 & June 25, 2026**  
*Presented by Leslie Villegas, Board Secretary*
6. **Approval of Consent Agenda**  
*Presented by Jaime R. Longoria, Executive Director*
7. **Discussion, consideration, and possible action to ratify the Hidalgo County Commissioners Court's approval of the procurement process and selection of Educational Research Institute (ERI) for Resource Development Consultant Services; approve the initial three (3)-month professional services agreement; and authorize Executive Director Jaime R. Longoria to sign the agreement.**  
*Presented by Jaime R. Longoria, Executive Director*
8. **Discussion, consideration, and possible action to authorize the procurement of customer management software for HCCSA, in coordination with the Hidalgo County Purchasing Department.**  
*Presented by Jaime R. Longoria, Executive Director*
9. **Discussion, consideration, and possible action to accept the final results of the Evaluation Proposal Scoring Grid, designating Fortell as the highest-ranked vendor for an AI voice solution to assist HCCSA in managing the agency's high call volume, and approve the award of a twelve-month service agreement to Fortell; subject to final review and approval by the Hidalgo County Civil Legal Division. 2. Authorization for Jaime R. Longoria, Executive Director, to sign final service agreement and any related documents with Fortell.**  
*Presented by Jaime R. Longoria, Executive Director*
10. **Discussion, consideration, and possible action to explore alternative employee fringe benefit packages.**  
*Presented by Jaime R. Longoria, Executive Director*



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11. Discussion, consideration, and possible action to authorize the use of the Elan purchasing card by HCCSA's AmeriCorps Seniors Programs: Retired and Senior Volunteer Program (RSVP), Senior Companion Program (SCP), and Foster Grandparent Program (FGP) for the purchase of bulk program supplies from Sam's Club. This authorization will allow the programs, which serve more than 400 volunteers, to obtain cost-effective pricing and maximize available grant funds.

*Presented by Jaime R. Longoria, Executive Director*

12. Discussion, consideration, and possible action to review and approve the updated Community Services Block Grant (CSBG) Emergency Services Matrix.

*Presented by Monica Hinojosa, Emergency Coordinator*

13. Update from Advisory Board Member Almalicia Gonzalez regarding sponsorships and other Resource Development Committee activities for the SRT Gala scheduled for November 5, 2026.

*Presented by Almalicia Gonzalez, Advisory Board Member*

14. Discussion, consideration, and possible action to approve Amendment No. 2 to the FY 2026 Community Services Block Grant (CSBG) Contract No. 61260004639, issued by the Texas Department of Housing and Community Affairs, with a total contract amount of \$1,894,682.00, and to authorize Jaime Longoria to electronically sign any and all pertinent documents.

*Presented by Jaime R. Longoria, Executive Director*

**15. Executive Director's Report:**

1. Discussion and updates regarding the following:

- a. **Low-Income Home Energy Assistance Program Report**
- b. **Real Em' In Program Report**
- c. **Access to Success Program (ACTS) Report**
- d. **Emergency Services Report**
- e. **Operations Bravo Zulu Report**

2. Provide board members with programmatic and outcomes reports for the following Programs:

- a. **2026 LIHEAP Reports**  
    >June & July
- b. **2026 CSBG Report**  
    >June & July

**3. Financial Reports**

**16. Adjourn**

**Community Participation:** The Advisory Board welcomes individuals or delegations who wish to participate in the meeting during any portion of the meeting or during Community Comments. Community members wishing to address the Board may sign up prior to the meeting with the Executive Secretary or designee by providing name and item number to be addressed.

