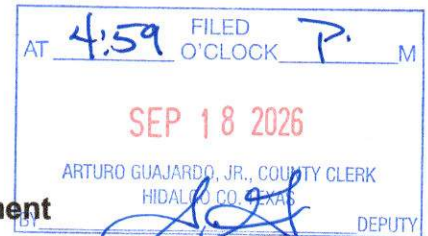




COMMUNITY SERVICE AGENCY ADVISORY BOARD AGENDA

WEDNESDAY - SEPTEMBER 23, 2026 - 4:00 PM



1. **Call Meeting to Order**
2. **Roll call and establish quorum**
3. **Community Comments**
4. **Recite the Community Action Promise & the HCCSA Mission Statement**
Led by Leslie Villegas, Board Secretary
5. **Approval of Board Minutes for meeting held on May 28, 2026 & June 25, 2026**
Presented by Leslie Villegas, Board Secretary
6. **Approval of Consent Agenda**
Presented by Jaime R. Longoria, Executive Director
7. **Discussion, consideration, and possible action to ratify the Hidalgo County Commissioners Court's approval of the procurement process and selection of Educational Research Institute (ERI) for Resource Development Consultant Services; approve the initial three (3)-month professional services agreement; and authorize Executive Director Jaime R. Longoria to sign the agreement.**
Presented by Jaime R. Longoria, Executive Director
8. **Discussion, consideration, and possible action to authorize the procurement of customer management software for HCCSA, in coordination with the Hidalgo County Purchasing Department.**
Presented by Jaime R. Longoria, Executive Director
9. **Discussion, consideration, and possible action to accept the final results of the Evaluation Proposal Scoring Grid, designating designating the Edinburg Conference Center at Renaissance as the highest-ranked venue for the Access to Success Program Strive. Rise. Thrive. Gala scheduled for November 5, 2026, and approve the award of an agreement for the use of the venue; subject to final review and approval by the Hidalgo County Civil Legal Division. 2. Authorization for Jaime R. Longoria, Executive Director, to sign the final agreement and any related documents with the Edinburg Conference Center at Renaissance.**
Presented by Jaime R. Longoria, Executive Director
10. **Discussion, consideration, and possible action to explore alternative employee fringe benefit packages.**
Presented by Jaime R. Longoria, Executive Director



COMMUNITY SERVICE AGENCY ADVISORY BOARD AGENDA

WEDNESDAY - SEPTEMBER 23, 2026 - 4:00 PM

- 11. Discussion, consideration, and possible action to accept the final results of the Evaluation Proposal Scoring Grid, designating On the Grill as the highest-ranked catering vendor for the Access to Success Program Strive. Rise. Thrive. Gala scheduled for November 5, 2026, and approve the award of a catering services agreement; subject to final review and approval by the Hidalgo County Civil Legal Division. 2. Authorization for Jaime R. Longoria, Executive Director, to sign the final agreement and any related documents with On the Grill**
Presented by Jaime R. Longoria, Executive Director
- 12. Discussion, consideration, and possible action to authorize the use of the Elan purchasing card by HCCSA's AmeriCorps Seniors Programs: Retired and Senior Volunteer Program (RSVP), Senior Companion Program (SCP), and Foster Grandparent Program (FGP) for the purchase of bulk program supplies from Sam's Club. This authorization will allow the programs, which serve more than 400 volunteers, to obtain cost-effective pricing and maximize available grant funds.**
Presented by Jaime R. Longoria, Executive Director
- 13. Discussion, consideration, and possible action to review and approve the updated Community Services Block Grant (CSBG) Emergency Services Matrix.**
Presented by Jaime R. Longoria, Executive Director
- 14. Update from Advisory Board Member Almalicia Gonzalez regarding sponsorships and other Resource Development Committee activities for the SRT Gala scheduled for November 5, 2026.**
Presented by Almalicia Gonzalez, Advisory Board Member
- 15. Executive Director's Report:**
 - 1. Discussion and updates regarding the following:**
 - a. Low-Income Home Energy Assistance Program Report**
 - b. Real Em' In Program Report**
 - c. Access to Success Program (ACTS) Report**
 - d. Emergency Services Report**
 - e. Operations Bravo Zulu Report**
 - 2. Financial Reports**
- 16. Adjourn**

Community Participation: The Advisory Board welcomes individuals or delegations who wish to participate in the meeting during any portion of the meeting or during Community Comments. Community members wishing to address the Board may sign up prior to the meeting with the Executive Secretary or designee by providing name and item number to be addressed.

